

HANNIBAL FREE PUBLIC LIBRARY BOARD OF
TRUSTEES MINUTES OF THE REGULAR MEETING
of March 17, 2026

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting on March 17, 2026 at 12:00 p.m. in the meeting rooms on the 3rd Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401.

Present were Roy Hark, Joy McPike, Linda Spaun, Laura Judlowe, Raymond Lee, Harry Graves.

Absent were Kevin Knickerbocker, Jessica Gilmore, and John Davis

Also present were Caitlin Greathouse and Andrea Reinwald.

Roy Hark chaired the meeting. He called it to order at 12:05 p.m.

Harry Graves made the motion to approve the minutes of the public hearing and regular meeting January 20, 2026. Joy McPike supported the motion.

Caitlin Greathouse read the following: “We needed to cancel the meeting of February 17, 2026 due to illness. We took a roll call vote via email and telephone for this cancelation, permissible by the Hannibal Free Public Library Board of Trustees By-Laws Article II, Section 5 stating ‘When no quorum can be obtained, and there are immediate matters at hand that cannot wait, then email may be used to obtain five positive or negative votes.’ The motion was to grant permission to process all standard January/February claims immediately with the understanding there were no extraordinary expenditures and all claims paid under the motion would be presented for formal retroactive approval during the March Board meeting. Furthermore, it granted permission to consolidate the February and March Investment report and Director’s Monthly report for formal presentation and approval at the March 2026 meeting.

Caitlin Greathouse read the vote for this motion obtained electronically.

Motioned by Kevin Knickerbocker and supported by Roy Hark

Joy McPike - Aye

Jessica Gilmore- Aye

Linda Spaun - Aye

Laura Judlowe - Aye

Raymond Lee- Aye

Harry Graves - Aye

Kevin Knickerbocker - Aye

Roy Hark– Aye – telephone

Caitlin Greathouse explained the claims for January, February, and the first half of March. Salaries totaled \$38,850.14 for January and \$41,712.20 for February. Credit card claims totaled \$3,268.36 for January and \$6,507.95 for February. The assessment costs for Marion and Ralls

County totaled \$30,544.73. Capital Outlay claims for a single sided wall shelf in the Children's Room totaled \$1,641.12. Other claims totaled \$21,996.20. Joy McPike made a motion to approve the claims in the amount of \$144,520.70 for January, February, and the first half of March. Harry Graves supported. Motion carried.

Moved by Harry Graves and supported by Joy McPike to accept the Investment Reports for January and February 2026. Motion carried.

The City Financial Reports for January and February 2026 were distributed at the meeting.

The Transfer Recommendation was distributed. Moved by Roy Hark and supported by Laura Judlowe to approve the Transfer Recommendation showing no transfer. Motion carried.

There was no correspondence. No Public Comment.

It was announced John Davis needed to vacate his Board seat effectively immediately. Caitlin Greathouse read the list of individuals who had reached out to express interest in filling a vacant seat. Roy Hark made the motion to recommend Tom Prater to City Council for immediate installation to the Hannibal Free Public Library Board after City Council appointment and Clark Todd for installation on July 1st, 2026, after City Council appointment. Raymond Lee supported the motion. Motion carried.

There were no questions about the written Director's Report. Caitlin Greathouse asked the Board to welcome Rebecca Flannum as the newest Associate 1 to the team. She informed the Board that Hope Barrowclough plans to resign after her high school graduation and the search for a replacement part-time Associate 1 would begin prior to Hope's departure to allow for training.

Caitlin Greathouse reported Hannibal Free Library had been chose an opportunity to apply for a grant through General Mills. Roy Hark made the motion to permit Caitlin Greathouse to apply for a grant on behalf of Hannibal Free Public Library. Linda Spaun supported the motion. Motion carried.

There were not agenda items under Old Business.

Motioned by Joy McPike to close the Library on March 28th to allow all staff members to participate in the Tom Sawyer 150th Anniversary Parade and to pay all staff scheduled and participating in the event. Linda Spaun supported the motion. Motion carried.

Caitlin Greathouse reported a crack in the paint or drywall under the new clerestory will be monitored and expressed this is not part of the new construction. She reported it had been pointed out to her. No motion necessary

Motioned by Roy Hark to accept the full quoted amount of \$14,465.00 from Cutting Edge Landscaping to landscape around the building and the two beds at the bottom of the north side parking lot. Caitlin Greathouse was instructed to move this project to the Capital Projects budget line and to present the amendment at the April meeting. Harry Graves supported the motion. Motion carried.

Moved by Roy Hark to accept the \$14,000 verbal quote from the City of Hannibal to pave the gravel south-side parking lot. Joy McPike supported the motion. Motion carried.

Harry Graves made the motion to amend the budget to reflect the exact amount of the transfer of \$558,822.91 to the revenue account "Library Gifts" to account for accrued interest for the bequest from Hallie Yundt Silver. Joy McPike supported the motion. Motion carried.

The surplus list was distributed at the meeting. Roy Hark made the motion to accept the surplus list. Laura Judlowe supported the motion. Motion carried.

Moved by Raymond Lee and supported by Joy McPike to adjourn. Motion carried. The meeting adjourned at 12:47 p.m.

Respectfully submitted,

Caitlin Greathouse, Acting Secretary

Accepted,

Kevin Knickerbocker, President