

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
of November 18, 2025

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting on November 18, 2025 at 12:00 p.m. in the meeting rooms on the 3rd Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401.

Present were Roy Hark, Laura Judlowe, Linda Spaun, Joy McPike, John Davis, and Raymond Lee.

Absent were Harry Graves, Jessica Gilmore, and Kevin Knickerbocker.

Also present were Caitlin Greathouse and Andrea Reinwald.

Roy Hark chaired the meeting. He called it to order at 12:00 p.m.

Laura Judlowe made the motion to approve the minutes of the public hearing and regular meeting of October 21, 2025. John Davis supported the motion. Motion carried.

Caitlin Greathouse explained the claims for the month with salaries totaling \$66,302.62 (3 pay periods), credit card claims in the amount of \$3,526.01, Capital Outlay claims for the roof project totaling \$364,733.66, and other claims totaling \$18,612.17. John Davis made a motion to approve the claims in the amount of \$453,174.446. Roy Hark supported. Motion carried.

Moved by Raymond Lee and supported by Laura Judlowe to accept the Investment Report for October 2025. Motion carried.

The City Financial Reports for October 2025 were included in the Financial Packet.

The Transfer Recommendation was distributed. Moved by John Davis and supported by Roy Hark to accept the transfer recommendation showing no transfer. Motion carried.

There was no correspondence.

No Public Comment.

Caitlin Greathouse was instructed to email Building and Grounds committee members and James O'Donnell to set up a meeting the first week of December to discuss the southern parking lot.

There were no questions about the written Director's Report. Laura Judlowe made the motion to approve the Director's report. Roy Hark supported the motion. Motion carried.

John Davis reported the final walk through for the Roof project had a few minor items such as the splash pads and some cracking on the outside of the clerestory to be resolved before the project was considered complete. Caitlin reported she received the warranty paperwork for the roof and the change order showing over \$18,000 less spent on the contingency budget line of the project. No motions necessary.

Under New Business Raymond Lee distributed the Director's evaluation by email and by paper and waited to collect the ones he was missing. Caitlin Greathouse was instructed to set a Personnel Committee for

December 16, before the regularly scheduled Board Meeting. The tentative agenda of this meeting also would include a vote to close part of this meeting pursuant to RSMO 610.021(3) "Hiring, firing, disciplining or promoting of particular employees by a public governmental body...". Motion carried

The proposed Calendar of Operations for 2026 was included in the packet. Joy McPike made the motion to approve the Calendar as presented. John Davis supported the motion. Motion carried.

Moved by Roy Hark and supported by John Davis to adjourn. Motion carried. The meeting adjourned at 12:12 p.m.

Respectfully submitted,

Caitlin Greathouse, Acting Secretary

Accepted,

Kevin Knickerbocker, President