

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
of March 18, 2025

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting **at 12:00 on Tuesday, March 18, 2025**, in the meeting rooms on the 3rd Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401.

Present were Laura Judlowe, Raymond Lee, John Davis, Joy McPike, Linda Spaun. Also present were Caitlin Greathouse, Andrea Reinwald, and Sena Carroz. Cole Painter was also present. Absent was Roy Hark and Gordon Ipson. Kevin Knickerbocker joined the meeting at 12:26.

Laura Judlowe chaired the meeting. She called it to order at 12:08 p.m.

Laura Judlowe motioned to accept the amended budget including a budget amendment. John Davis supported the motion. Motion carried.

Raymond Lee motioned and John Davis supported approval of the Minutes from February 18, 2025. Motion carried.

Caitlin Greathouse explained the claims for the month with salaries totaling \$43,470.70 with credit card claims in the amount of \$2,554.66, and other claims totaling \$7,542.74. Raymond Lee made a motion to approve the claims in the amount of \$53,568.10. Joy McPike supported. Motion carried.

Moved by Joy McPike and supported by Laura Judlowe to accept the Investment Report February 2025. Motion carried.

The City Financial Reports for February 2025 were included in the Financial Packet.

The Transfer Recommendation was distributed. Moved by Joy McPike and supported by Raymond Lee to accept the transfer recommendation showing a transfer from MOSIP to the operating account in the amount of \$300,000. Motion carried.

No correspondence was reported.

During the Public Comment portion, Sena Carroz was introduced to the Board. She gave a description of her job and various activities.

Caitlin Greathouse reported the Investment Committee met on February 26th. The committee made the decision to reinvest with AMG for a maturity date of March 10th, 2028. Laura Judlowe discussed the process for the Strategic Plan and that the format would be changing for the report.

The Director's written report was included in the packet. There were no questions about the written report. Caitlin Greathouse reported on several legislation measures that are being monitored due to the impact they could have on the Library. She reported the pause to the funding to Overdrive and that it will not have an immediate impact. She also reported and discussed the impact of the executive order to defund IMLS. Caitlin was instructed to send all of the updates to the board members.

Under old business Kevin made the motion to pay Bleigh for the roof under the contracted amounts and then approve the claims at the following meeting. John Davis supported the motion. Motion carried.

Caitlin Greathouse reported awaiting the estimate for concrete work on the south wall of the building. She had not received it at the time of the meeting.

Under New Business, Caitlin Greathouse distributed a proclamation for consideration of the Board for staff appreciation to be presented at Staff Planning Day in April. Linda Spaun motioned for the proclamation to be accepted, signed and presented. Laura Judlowe supported the motion. Motion carried.

Caitlin Greathouse requested approval for Weather Pay for seven staff members for a building closure on February 12th, 2025. Kevin Knickerbocker made the motion to pay staff members for their scheduled time. Joy McPike supported the motion. Motion carried.

Caitlin Greathouse requested the Library drop its Visitor Computer Fee. Sena Carroz explained a minimal financial impact in doing so. Kevin Knickerbocker made the motion to remove the Visitor Computer Fee and accept the amended policies as presented. John Davis supported the motion. Motion carried.

Cole Painter and video attended Odessa Tappendorf spoke on behalf of first responders. They requested a special profile for First Responders to have a free card whether they live in Ralls or Marion County. They spoke of having the option for books and audiobooks while they are on shifts that could last up to 60 hours. A discussion followed that all of the first responders would need to present their work IDs to verify they are employed for one of the departments. Kevin Knickerbocker motioned to create a free card profile for First Responders that would include ambulance, fire, and police staff that work in Hannibal to be effective starting April 1st, 2025. John Davis supported the motion. Motion carried.

Similar to the First Responder cards, it was presented to create a profile for Military Veterans of Ralls and Marion County for individuals that live outside of City Limits. Discussion followed that these individuals would need to show some proof of being a veteran. Laura Judlowe made the motion to allow a free card to Military Veterans in Marion and Ralls County outside of Hannibal city limits. Joy McPike supported the motion. Motion carried.

Caitlin Greathouse requested a budget amendment to increase the Expenditure Line 80.60.910 Capital Improvements by the same amount as the transfer, \$300,000 to make tracking the roof

project expenditures clearer. Kevin Knickerbocker made the motion to amend the budget expenditure line 80.60.910 by \$300,000. John Davis supported. Motion carried.

Moved by Laura Judlowe and supported by Kevin Knickerbocker to adjourn. Motion carried.

The meeting adjourned at 12:47 p.m.

Respectfully submitted,

Caitlin Greathouse, Acting Secretary

Accepted,

Kevin Knickerbocker, President