

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
of February 18, 2025

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting **at 12:00 on Tuesday, February 18, 2025**, in the meeting rooms on the 3<sup>rd</sup> Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401.

Present were Gordon Ipson, Roy Hark , Laura Judlowe, Jessica Gilmore, Linda Spaun, and John Davis. Also present were Caitlin Greathouse and Andrea Reinwald. Absent was Joy McPike and Kevin Knickerbocker.

Gordon Ipson chaired the meeting. He called it to order at 12:03 p.m.

Linda Spaun was installed to the Hannibal Free Public Library.

Roy Hark made the motion and John Davis supported the motion to approve the Minutes from January 21, 2025. Motion carried.

Caitlin Greathouse explained the claims for the month with salaries totaling \$42,777.13 with credit card claims in the amount of \$1,813.12, and other claims totaling \$10,712.45. Roy Hark motioned to approve the claims in the amount of \$55,302.70. John Davis supported. Motion carried.

Moved by Laura Judlowe and supported by Jessica Gilmore to accept the Investment Report for December 2024. Motion carried.

The City Financial Reports for January 2025 were included in the Financial Packet.

The Transfer Recommendation was distributed. Moved by Roy Hark and supported by John Davis to approve the Transfer Recommendation for February 2025 showing no transfer. Motion carried.

No correspondence was reported.

There was one member of the public present for the meeting but did not have any comments during the Public Comment section of the agenda.

Gordon Ipson assigned Linda Spaun to the vacant position on the Strategic Planning Committee.

There were no committee reports. Caitlin Greathouse reported the Investment Committee is scheduled to meet on February 26<sup>th</sup> at 1:00 p.m. to discuss the upcoming maturity. She reported that the Strategic Planning Committee would meet to kick off the process in February or early March.

The Director's written report was included in the packet. There were no questions about the written report. Jessica Gilmore made a motion to accept the Director's Report. Roy Hark supported the motion. Motion carried.

Under old business, Caitlin Greathouse reported the bonds and insurance certification had been received from Bleigh for the Roof Project but we had not received the contract. No motion necessary.

Under New Business, Caitlin Greathouse requested approval for Weather Pay for one staff member for his early morning shift on February 6<sup>th</sup>. Roy Hark made the motion to pay the staff member for his scheduled time. John Davis supported the motion. Motion carried.

Moved by Roy Hark and supported by Raymond Lee to adjourn. Motion carried.

The meeting adjourned at 12:17 p.m.

Respectfully submitted,

Caitlin Greathouse, Acting Secretary

Accepted,

Kevin Knickerbocker, President