

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
of April 15, 2025

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting **at 12:00 on Tuesday, April 15, 2025**, in the meeting rooms on the 3rd Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401.

Present were Kevin Knickerbocker, Laura Judlowe, Gordon Ipson, Raymond Lee, John Davis, Joy McPike, Linda Spaun, Roy Hark, Jessica Gilmore.
Also present were Caitlin Greathouse, Andrea Reinwald.

Kevin Knickerbocker chaired the meeting. She called it to order at 12:00 p.m.

Gordon Ipson made the motion to correct the Agenda to read “Minutes of March 18th”. Laura Judlowe supported the motion. Motion carried.

Gordon Ipson motioned to correct the Minutes from March 18th to read that Jessica Gilmore was absent and approve with the corrections. John Davis supported the motion. Motion carried.

Caitlin Greathouse explained the claims for the month with salaries totaling \$43,381.18 with credit card claims in the amount of \$2,655.96, and other claims totaling \$1,378.32. Roy Hark made a motion to approve the claims in the amount of \$47,415.46. Gordon Ipson supported. Motion carried.

Moved by Roy Hark and supported by John Davis to accept the Investment Report for March 2025. Motion carried.

The City Financial Reports for March 2025 were included in the Financial Packet.

The Transfer Recommendation was distributed. Moved by Gordon Ipson and supported by Kevin Knickerbocker to accept the transfer recommendation showing no transfer. Motion carried.

No correspondence was reported.

No Public Comment was received.

Caitlin Greathouse reported the Investment Committee met in April and made the decision to reinvest the matured CD at Commerce Bank with a yield of 4.000% and a maturity date of October 2027. John Davis and Caitlin Greathouse reported the Building and Grounds committee made a vote by email to accept the quote from Bleigh in the amount of \$3,424 for the change order to the south side wall to use concrete replacement instead of landscaping. It was reported the motion was carried by a majority. Kevin Knickerbocker and Caitlin Greathouse gave an update from the Insurance Committee that the City of Hannibal was able to find a resolution to the insurance and will be using the company, Missouri Consolidated Health Care Plan, which had been discussed at previous Hannibal Free Public Library Board of Trustees meetings. It was reported that the new insurance would begin July 1st.

The Director’s written report was included in the packet. There were no questions about the written report. Caitlin Greathouse reported there was a medical emergency at Teen Night and that there would be

a restructuring of the program to decrease the volume and ensure all attendees are participating in the planned program.

Under old business Caitlin Greathouse updated the members to the progress off the roof and the work being done on the south side wall, correcting drainage issues. She reported that the concrete remediation would not be used as a sidewalk as it would not be ADA accessible and its purpose would be for drainage only.

Caitlin Greathouse reported the budget amendment had been made and it would be reflected on next month's financial reports for the funds transferred to the Capital Improvement budget line.

Under New Business, Roy Hark made the motion to set the Public Hearing for the Annual Budget for June 17th, 2025 at 12:00 p.m. with the regular Board Meeting to immediately follow. Caitlin Greathouse reported she would submit the necessary media releases and public notice.

It was announced that reappointments for terms ending June 2028 were necessary for Gordon Ipson, Laura Judlowe, and Raymond Lee. Gordon Ipson declined reappointment and Laura Judlowe and Raymond Lee accepted their reappointment. Possible replacements for the open position were discussed and Board members were encouraged to bring names for replacement to the May meeting in order to present options to the Mayor and the City Council.

The Slate of Officers received nominations from the floor and its first reading with Kevin Knickerbocker as Board President, Roy Hark as Vice President, Joy McPike as Treasurer, and Laura Judlowe as Secretary. No motion was necessary for the first reading.

Moved by Roy Hark and supported by Kevin Knickerbocker to adjourn. Motion carried.

The meeting adjourned at 12:26 p.m.

Respectfully submitted,

Caitlin Greathouse, Acting Secretary

Accepted,

Kevin Knickerbocker, President
