

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE MEETING OF MAY 16, 2023

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting, at **5:00 p.m., on Tuesday, May 16, 2023**, in the meeting rooms on the 3rd Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401.

Present were, Frank DiTillo, Gordon Ipson, Roy Hark, Laura Judlowe, Kevin Knickerbocker, Raymond Lee, and Sara A. North. Annie Dixon and J’Nelle Lee were absent. Also present were Hallie Yundt Silver and Caitlin Greathouse.

Kevin Knickerbocker chaired the Library Board meeting. He called it to order at 5:05 p.m.

Moved by Roy Hark and supported by Gordon Ipson to approve the Minutes of the meeting of January 17, 2023. Motion carried.

Moved by Gordon Ipson and supported by Roy Hark to approve the Minutes of the meeting of April 18, 2023. Motion carried.

Distributed were Final Claims for May 2023, totaling \$58,817.26. Two late invoices were received and were added. One totaled \$1,230 from RMC Imaging for annual hardware and software support for the 2 microfilm machines. The other was for bi-weekly mowing from Cutting Edge in the amount of \$200. The credit card claim in the amount of \$1,626.13 was included in the main packet. Claims included repair for vandalized storm window, several annual renewals, trophies for Chess Tournament and Summer Reading, carpet and tile cleaning, annual rent on one of the storage sheds, new heaters for the hot box, and Planning Day expenses. Moved by Roy Hark and supported by Frank DiTillo to approve the Final Claims for May 2023 in the amount of \$61,873.39. Motion carried.

Moved by Kevin Knickerbocker and supported by Gordon Ipson to authorize the Investment Committee to reinvest the proceeds from the Evans Bank CD that matures on June 15th at AMG. Motion carried.

Moved by Frank DiTillo and supported by Sara North to approve the Investment Report for April 2023. Motion carried.

The City Financial Reports for April 2023 was included in the Financial Packet.

The Transfer Recommendation was distributed. Moved by Gordon Ipson and supported by Kevin Knickerbocker to approve the Transfer Recommendation for May showing no transfers. Motion carried.

There was no Correspondence or Public Comment.

There were no Committee Reports. No Committees met.

The Director's written report was included in the packet. Hallie Yundt Silver added to the written report by notifying the Library Board that someone threw a bag of dried beans through one of the storm windows into the Missouri Room. The storm window was broken, which American Glass repaired, but the interior window was intact. She informed the Library Board that in light of the amount of money the Library plans to fundraise for the Raise the Roof Project, she requested that a separate revenue account be established, which will be shown on the final draft of the upcoming year's revenue budget. Caitlin provided an update on fundraising.

Tabling was continued on the Audit.

The amended By-Laws were given a second reading.

Hallie Yundt Silver distributed copies of the signage to be used for displays around the Library. She said that language from this signage would be incorporated in the proposed Collection Development policy. The Missouri Public Library Directors released its recommendations yesterday. There is a ZOOM meeting tomorrow. Hallie Yundt Silver reported that these recommendations will be incorporated into the proposed policy and present it for the Library Board's consideration in June.

The Library Board acting as the Nominating Committee developed a Slate of Officers and gave it a first reading: Kevin Knickerbocker as President, Gordon Ipson as Vice-President, Frank DiTillo as Treasurer, and Laura Judlowe as Secretary.

The Library Board acting as the Nominating Committee discussed possible members of the community to be considered as recommendations to the Mayor for appointment to the Library Board.

Moved by Frank DiTillo and supported by Roy Hark to go on record in opposition to the Downtown Hannibal Community Improvement District because it would divert existing property taxes from the Library to the CID. Further moved to authorize Hallie Yundt Silver to speak to the Council and any hearings about the CID. Motion carried.

Moved by Kevin Knickerbocker and supported by Roy Hark to authorize closure of the Library on August 10th to allow staff to attend MOREnet's Regional Technology Training. Motion carried.

Moved by Gordon Ipson and supported by Roy Hark to authorize advertisement for the Children's Room Doors & Windows Project and letting the bid. Motion carried.

The Expenditures Budget was reviewed.

Moved by Gordon Ipson and supported by Roy Hark to adjourn. Motion carried.

The meeting adjourned at 6:26 p.m.

Respectfully submitted,

Hallie Yundt Silver, Acting Secretary

Accepted,

J'Nelle Lee, President