

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES OF THE MEETING of April 13, 2021

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting on Tuesday, April 13, 2021, at 5:00 p.m. The Library Board met in the Library's meeting rooms on the Third Floor. Present were Kim Ahrens, Frank DiTillo, Annie Dixon, Roy Hark, Kevin Knickerbocker, J'Nelle Lee, Tom Prater, and Lauren Youse. Sara A. North was absent. Also Present: Library Director Hallie Yundt Silver.

Kim Ahrens chaired the Library Board meeting. She called it to order at 5:05 p.m. Face masks were worn and social distancing was practiced.

Moved by Roy Hark and supported by Kevin Knickerbocker to approve the Minutes of the ZOOM Meeting of March 9, 2021. Motion carried.

Final Claims for April in the amount of 45,461.54 were distributed. MasterCard claims for April in the amount of \$2,685.47 were in the main packet. In addition to the usual, Claims included payments to Barnard Elevator for new code-required documentation, Townsend for cutting down the tree, and Mizzou for the expanded bandwidth. On the MasterCard, claims included staff purchases of Summer t-shirts, and renewal of the subscription to the Quincy newspaper. Moved by Frank DiTillo and supported by Annie Dixon to approve the Claims for April 2021 in the amount of \$48,147.01.

Moved by Kevin Knickerbocker and supported by J'Nelle Lee to approve the Investment Report for March 2021. Motion carried.

The City Financial Report was included in the Financial Packet.

The Transfer Recommendation for April 2021 was distributed. It showed no additional request for transfer of funds and that the transfer of funds to HomeBank authorized at last month's meeting was in process. Moved by Annie Dixon and supported by Roy Hark to approve the Transfer Recommendation for April 2021. Motion carried.

Discussion followed on interest rates I the Library's money market accounts and low CD interest rates.

Moved by Tom Prater and supported by Annie Dixon to authorize the Investment Committee to invest up to \$375,000 in CD's at local banks or at AMG, or in AMG's money market account. Motion carried.

A letter was included in the Main Packet. It was written to a man who disrupted the Library. He was banned for a week as a consequence.

It was announced that the Investment Committee was noticed to meet on April 15<sup>th</sup>. Hallie Yundt Silver said she had emailed the Library Personnel & Services Committee to seek a meeting date. She indicated that the Nominating Committee needed to meet before the May meeting. She said that the Strategic Planning Committee needed to meet and that the by-Laws Committee may also need to meet.

The Director's written report was included in the packet. Discussion followed on the Collection Agency.

The Library Board met as a Committee of the Whole to review the Budget. Discussed specifically were Professional Development, Contracts, Expenditures, and Revenues.

Hallie Yundt Silver reported on the Roof & Skylight Project. She said there had been no recent leaks. She then said there was nothing else to report except that she almost had the BPS drafted mentally, which means it will be fairly quick to write.

Moved by Kevin Knickerbocker and supported by Roy Hark to hold a public hearing on the Library's budget at 5:00 p.m., on June 8<sup>th</sup>, with the regular meeting to follow. Discussion followed on how to hold a public hearing on ZOOM if the situation warranted. Motion carried.

Moved by Tom Prater and supported by Lauren Youse to approve the Surplus Equipment list, dated April 6<sup>th</sup>. Motion carried.

Moved by Roy Hark and supported by Kevin Knickerbocker to amend the 2021 Calendar of Operations to include being closed for Memorial Day on May 31<sup>st</sup>, and the afternoons of June 9<sup>th</sup> and August 4<sup>th</sup> for Summer Library Program activities in Central Park. Motion carried.

Moved by Kevin Knickerbocker and supported by Frank DiTillo to extend the deadline to use last year's carry-over vacation to October 31, 2021. Motion carried.

Frank DiTillo reported on issues related to statistics on area positivity rates.

Moved by Tom Prater and supported by Kevin Knickerbocker to instruct the Library's By-Laws Committee to look to amend the By-Laws to allow attendance at meetings by ZOOM or phone even when a quorum is attained. Motion carried.

Moved by Roy Hark and supported by Annie Dixon to adjourn. Motion carried.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Hallie Yundt Silver, Acting Secretary

Accepted,

Kim Ahrens, President