

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE MEETING of May 16, 2019

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting at 4:00 p.m., on Thursday, May 16, 2019, in the 3rd Floor Meeting Rooms at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401. Present: Kim Ahrens, Annie Dixon, Roy Hark, Tom Prater, Casey Welch, and Lauren Youse. Absent: Frank DiTillo, JøNelle Lee, and Sara A. North. Also present: Hallie Yundt Silver.

Library Board President Kim Ahrens chaired the meeting. She called it to order at 4:02 p.m.

Moved by Roy Hark and supported by Annie Dixon to approve the Minutes of the Meeting of April 16, 2019. Motion carried.

Final Claims for May were distributed in the amount of \$73,818.11 and MasterCard claims in the amount of \$4,055.53. Hallie Yundt Silver indicated that one additional Claim needed to be added: University of Missouri for the Fortigate firewall and 3 year maintenance at \$2,099.00 Moved by Lauren Youse and supported by Roy Hark to approve total Claims for May in the amount of \$76,744.75. Motion carried.

Moved by Annie Dixon and supported by Casey Welch to approve the Investment Reports for March and April 2019. Motion carried.

Moved by Casey Welch and supported by Annie Dixon to authorize Investment Committee to redeem US Bank CDs upon their maturities in June and either deposit the proceeds in F&Mø ICS or re-invest at the best local rates for up to five years. Motion carried.

The City Financial Report was included in the packet.

The Transfer Recommendation for May 2019 was distributed. Interest rates in Homebankø and F&M Bankø ICS accounts were discussed.

Moved by Lauren Youse and supported by Tom Prater to transfer \$500,000 from Homebank to the operating account at F&M Bank with the understanding that Karen Burditt will transfer the funds to F&Mø ICS account until they are needed to cut checks. Further moved to authorize Hallie Yundt Silver and Kim Ahrens to sign the transfer check. Motion carried.

Committee information was discussed. It was noted that the Building & Grounds Committee was scheduled to meet on May 20th. It was announced that Tom Prater and Lauren Youse would be on the City Council agenda on May 21st for a first reading on their reappointments. Kim Ahrens indicated she had contacted the Mayor recently about reappointment. There was consensus that the Nominating Committee did not need to meet, and the Slate of Officers was

given a first and second reading: Kim Ahrens returning as President, Tom Prater as Vice-President, Frank DiTillo as Treasurer, and Sara North as Secretary.

The written Director's Report was included in the packet. Hallie Yundt Silver added to her report. She showed the Library Board two pharmacopeia from 1850's Hannibal that she said she planned to digitize. She announced that the new theft-resistant video cases had arrived. She said that Caitlin had reported that thirty-five people had signed up by the morning of the Library Board meeting for summer reading on line. She reported that she had determined that Jostens of Topeka, Kansas, was the least expensive printer at \$7,341 for 300 volumes, but she said the amount might increase by a few hundred dollars because of redesign of the cover and title page. She said the electrician would begin work on various projects later in May. She said she had a meeting scheduled with Ron Wallace to discuss the Hannibal Courier Post's photo negative archive and clippings file. She stated she had been in contact with Andy Dorian about the outside projects that have been underway but in limbo for several years.

Discussion followed on the 2018-2019 and 2019-2020 Budgets.

Moved by Roy Hark and supported by Casey Welch to hold a public hearing on Library's budget on June 11th with adoption to follow. Further moved to authorize Hallie Yundt Silver to place the legal ad for the hearing. Motion carried.

Moved by Annie Dixon and supported by Tom Prater to amend the 2018-2019 Budget to show revenue and expenditures for A&E as \$3,034. Motion carried.

Moved by Roy Hark and supported by Casey Welch to accept Mary Lou Montgomery's gift of digital articles from her website and to publish her articles as she makes them available. Motion carried.

Moved by Annie Dixon and supported by Lauren Youse to accept \$2,200 in Federal LSTA grant funding toward the project entitled "The Twain SHALL Meet." Motion carried.

Moved by Roy Hark and supported by Tom Prater to increase the allowable credit on the Library's MasterCard to \$10,000. Motion carried.

Moved by Roy Hark and supported by Casey Welch to declare the old telephone equipment surplus with the understanding that the boxes will be recycled and the handsets saved for the next City Auction. Motion carried.

Moved by Annie Dixon and supported by Tom Prater to accept the bid at \$36,457.00 from Peters Heating & Cooling for replacement of the five rooftop heat pumps. It was noted that this was the lowest bid. Motion carried.

Moved by Lauren Youse and supported by Roy Hark to authorize the Building & Grounds Committee to approve the Floor Covering Consultant contract with Klingner & Associates after

it is reviewed by the City Attorney. Further moved to authorize Hallie Yundt Silver to sign the contract once it is approved. Motion carried.

Kim Ahrens read the following statement: "The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMO 610.021(3) "Hiring, firing, disciplining or promoting of particular employees by a public governmental body" "

Moved by Lauren Youse and supported by Annie Dixon to enter Executive Session. Motion carried. (all ayes-Lauren Youse, Annie Dixon, Roy Hark, Casey Welch, Tom Prater, Kim Ahrens)

The meeting was closed at 4:36 p.m. Personnel matters were discussed. No actions were taken.

Moved by Roy Hark and supported by Annie Dixon to open the meeting. Motion carried. (all ayes-Lauren Youse, Annie Dixon, Roy Hark, Casey Welch, Tom Prater, Kim Ahrens)

The meeting re-opened at 4:58 p.m.

Moved by Roy Hark and supported by Annie Dixon to adjourn. Motion carried.

The meeting adjourned at 4:59 p.m.

Respectfully submitted,

Hallie Yundt Silver, Acting Secretary

Accepted,

Kim Ahrens, President