

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE MEETING of January 8, 2019

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting at 5:00 p.m., on Tuesday, January 8, 2019, in the 3rd Floor Meeting Rooms at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401. Present: Kim Ahrens, Annie Dixon, Roy Hark, JøNelle Lee, Sara A. North, Tom Prater, Casey Welch, and Lauren Youse. Absent: Frank DiTillo. Also present: Hallie Yundt Silver.

Library Board President Kim Ahrens chaired the meeting. She called it to order at 5:01 p.m.

Moved by Roy Hark and supported by Annie Dixon to amend the Agenda to include consideration of Roof Repair under New Business as Item A. Motion carried.

Moved by Annie Dixon and supported by Casey Welch to approve the Minutes of the meeting of December 11, 2018, correcting the date in the header. Motion carried.

Final Claims for December were distributed in the amount of \$45,110.20. MasterCard claims in the amount of \$2,183.55 were included in the financial packet. Moved by JøNelle Lee and supported by Annie Dixon to approve total Claims for December in the amount of \$47,293.75. Motion carried.

Hallie Yundt Silver noted that the cost of the audit at \$1,725 was deducted from the account. She said it will be shown on the January Financial Report.

Moved by Roy Hark and supported JøNelle Lee to approve the Investment Report for December 2018. Motion carried.

The City Financial Report was included in the packet.

The Transfer Recommendation was distributed. Moved by Tom Prater and supported by Lauren Youse to approve the Transfer Recommendation showing no transfers between accounts. Motion carried.

No Correspondence was reported.

Scheduling was discussed for meetings of the Building & Grounds and the Strategic Planning Committees.

The Director's written report was included in the packet. Hallie Yundt Silver added the following to her report:

- Melody Christal accepted our tentative offer for the part-time Associate 1. Interviewing to fill the now two vacant part-time Library Shelver positions was underway.
- The Hannibal Reads grant would be due February 1st.

There was consensus to handle preparation of next year's budget as a committee of the whole.

It was announced that the final session of the Library Board's Focus Group would be January 14th.

Moved by Roy Hark and supported by Annie Dixon to table consideration of the By-Laws. Motion carried.

Moved by Tom Prater and supported by Casey Welch to waive the Library Board's Procurement Policy concerning quotes and accept Mr. Rutherford's quote at \$4,140 to repair the roof. Motion carried.

Discussion followed about addressing storm water drainage after it leaves the roof. Hallie Yundt Silver was instructed to work with the City, the BPW, and perhaps a contractor to handle the matter as economically as possible.

Moved by Tom Prater and supported by Roy Hark to accept the bid from Peters Heating & Air Conditioning at \$6,262.00 to replace Heat Pump 1, and at \$1,050 for 2019 and 2020 HVAC service, and at \$1,100 for 2021 HVAC service. Further moved to authorize Hallie Yundt Silver to sign the contract. Motion carried.

Moved by Roy Hark and supported by Annie Dixon to authorize Hallie Yundt Silver to place a legal ad to solicit bids to reprint *Hannibal, Too*. Motion carried.

Discussion followed on Library Mini-Golf. Several Library Board members made commitments to assist with repairs to the golf course in September 2019. Moved by Lauren Youse and supported Casey Welch to close the Library in the morning of Saturday, October 5, 2019, and open in the afternoon only for Library Mini-Golf. Motion carried.

Moved by Roy Hark and supported by Tom Prater to table consideration of the Audit. Motion carried.

Kim Ahrens read the following statement: "The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMO 610.021(3) "Hiring, firing, disciplining or promoting of particular employees by a public governmental body" "

Moved by Roy Hark and supported by Annie Dixon to enter into Executive Session. Motion carried. (Roll call (all ayes): Annie Dixon, Roy Hark, Casey Welch, JoNelle Lee, Tom Prater, Kim Ahrens)

The Library Board entered Executive Session at 5:42 p.m. It was decided the Sara North would take notes. Hallie Yundt Silver left the meeting.

The Library Board reopened at 6:22 p.m.

The Library Board adjourned at 6:22 p.m.

Respectfully submitted,

Hallie Yundt Silver, Acting Secretary

Accepted,

Kim Ahrens, President