

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE MEETING of April 16, 2019

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting at 5:00 p.m., on Tuesday, April 16, 2019, in the 3rd Floor Meeting Rooms at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401. Present: Kim Ahrens (5:05 p.m.), Annie Dixon, Janelle Lee, Tom Prater, and Lauren Youse. Absent: Frank DiTillo, Roy Hark, Sara A. North, and Casey Welch. Also present: Hallie Yundt Silver.

Library Board Vice President Tom Prater chaired the meeting. He called it to order at 5:00 p.m.

It was announced that the Agenda was amended on April 6, 2019, to include Staff and Volunteer Proclamations under New Business.

Moved by Annie Dixon and supported by Casey Welch to approve the Minutes of the Meeting of March 12, 2019. Motion carried.

Final Claims for April were distributed in the amount of \$64,085.91 and MasterCard claims in the amount of \$1,299.21. Hallie Yundt Silver indicated that a Claim for \$650 added last month to pay Peters Heating was actually not owed until Fall 2019 and a check was therefore not cut. She said it had showed up again on the April Claims and needed to be removed. Moved by Lauren Youse and supported by Tom Prater to approve total Claims for April in the amount of \$64,735.12. Motion carried.

There was consensus to table consideration of the Investment Report and the City Financial Report until they can be sent to the Library Board.

Kim Ahrens joined the meeting and assumed the chair.

The Transfer Recommendation was distributed. Moved by Sara North and supported by Casey Welch to approve the Transfer Recommendation showing no transfer between the operating account at F&M and the money market at HomeBank. Motion carried.

Correspondence to Bobbie Rudd concerning the Non-Resident's Fee was discussed. Kim Ahrens reported she sent Mrs. Rudd a letter expressing the reasons behind the Library Board's decision last fall.

Committee information was discussed. It was noted that the Ad Hoc Floor Covering Contract Negotiation Committee would meet on April 23rd as would the Investment Committee. It was mentioned that Kim Ahrens, Tom Prater, and Lauren Youse have terms of appointment that expire on June 30th, and they should contact Mayor Jim Hark for reappointment, if interested. Officers were asked if they were interested in continuing in their positions.

The written Director's Report was included in the packet. Hallie Yundt Silver added to her report. She congratulated Kim Ahrens on being named Hannibal Regional Auxiliary's "Volunteer of the Year." She commented on how VITA's presence reduced the tension library staff experiences from patrons who expect and demand tax advice. She commented on the recent roofing repair project. She notified the Library Board of partial funding of \$2,200 for "The Twain SHALL Meet: A Bicentennial Big Read in Mark Twain's Hometown," and indicated she would seek acceptance of the grant at the Library Board meeting in May. She noted that the Missouri State Library changed its Technology Grant requirements to require all applications must now include Edge Assessment and Edge Action Plans. She said this meant that the Library must move Technology Planning to this platform. She asked for and received consensus that it was acceptable to waive the requirements of the Procurement Policy in the emergency of having a phone system that lost its programming.

The proposed amendments to the By-Laws were given their second reading. No amendments were proposed.

Moved by Annie Dixon and supported by Tom Prater to adopt the amended By-Laws. Motion carried.

Discussion followed on the 2018-2019 and 2019-2020 Budgets.

Moved by Tom Prater and supported by Frank DiTillo to issue Proclamations honoring Donna Caldwell upon her retirement, staff with significant employment anniversaries, and volunteers. Motion carried.

Discussion followed on progress toward installation of a hotbox, and replacement and relocation of the book drop.

Moved by Tom Prater and supported by Annie Dixon to adjourn. Motion carried.

The Library Board adjourned at 5:38 p.m.

Respectfully submitted,

Hallie Yundt Silver, Acting Secretary

Accepted,

Kim Ahrens, President